



Kinglake Ranges Children's Centre  
Taungurung Country, 37-69 Extons Road,  
Kinglake Central, Vic 3757  
All Correspondence to:  
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## Expression of Interest 2022 – WEBSITE ENQUIRIES

**THIS FORM IS FOR NEW FAMILIES NOT ALREADY ENROLLED AT KRCC**

Thank you for considering enrolling your child at Kinglake Ranges Children's Centre. We look forward to welcoming you to our family in 2022.

To begin the enrolment process, please complete this enrolment application form and:

- enclose a copy of the child's birth certificate or suitable evidence of the child's birth date
- Call us on 5786 1352 to discuss payment of the \$30 enrolment application fee, which is not refundable and covers administrative costs for **new families**
- notify the service of any changes to your address or other relevant information by contacting 5786 1352.

### Enrolment and immunisations

The Government's No Jab No Play laws require all children to be age-appropriately immunised before enrolment can be confirmed.

Parents/guardians offered tentative places will be asked to provide immunisation documentation to Kinglake Ranges Children's Centre with the enrolment form that shows that their child's immunisations are up to date for their age or that an exemption applies.

Confirmation of places is finalised after the documentation has been assessed that the child is up to date or that the child is on a recognised catch-up schedule if they have fallen behind with their vaccinations, or that the child has a medical reason not to be vaccinated or that the child has been assessed as being eligible for a 16 week grace period.

Further information on immunisation requirements for enrolment in early childhood services is available on the State Government's [Better Health Channel](http://www.betterhealth.vic.gov.au/campaigns/no-jab-no-play) at [www.betterhealth.vic.gov.au/campaigns/no-jab-no-play](http://www.betterhealth.vic.gov.au/campaigns/no-jab-no-play)

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This application is for my child to attend Kinglake Ranges Children's Centre in 2022.

Child's family name: \_\_\_\_\_ Family CRN: \_\_\_\_\_

Child's given names: \_\_\_\_\_ Child's CRN: \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  Male •  Female •

Parents'/guardians' names: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone number: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Mob) \_\_\_\_\_

Email address: \_\_\_\_\_

Language/s spoken at home: \_\_\_\_\_

Does your child have additional needs?  Yes •  No

If yes, please specify: \_\_\_\_\_

You are encouraged to discuss your child's needs with the educator when your child's place is confirmed.

Is your child registered with a specific support service/agency?  Yes •  No

Name of support service/agency: \_\_\_\_\_

Kinglake Ranges Children's Centre offers an integrated kindergarten and long day care program for both the 3 and 4-year-old programs. Children remain in the same room, with the same educator for the full day, unless it is time for family grouping (at the beginning and ends of each day).

To minimise disruptions to the kindergarten program, children in the 4-year-old program will not have younger children moving into the room throughout the year (unlike other integrated models.) This will allow the 4-year-old kinder program to operate in the spirit of the centres current program and minimise disruptions to the overall group.

### **Integrated Programs**

The ratio for each group is 1 educator to 11 children; with one Qualified Early Childhood Teacher (ECT), 1 diploma qualified educator and 1 additional educator, if required.

The kindergarten programs shall be run during school terms only. There will be one child free day per year, as per the VECTEA award for kindergarten staff to attend training. The childcare program will operate without an ECT on this day. Day care programs operate all year, except for a two-week closure over the Christmas period.

### **4-year-old Program:**

The 4-year-old program will operate from 7am- 6pm, Mondays to Fridays.

The kindergarten program will run, for 15hrs total, on Monday, Thursday and Friday from 9.00am to 3.00pm and the Bush Kinder session running on Wednesdays (3 hours sessions, times to be confirmed)

- You have the option of booking a full day booking, between the hours of 7am to 6pm,
- **OR**
- Have a 6 hr only booking, between the hrs of 9.00am to 3.00pm **AND**
- a Bush Kinder session, between the hrs of 8.45am to 11.45pm and 12.45pm-3.45pm Wednesdays (tentative times only to be confirmed at a later date)

As per government requirements, a minimum booking of 15 hrs is required for 4-year-old Kindergarten programs, (2x 6 hr sessions & 1 x 3 hr bush kinder session)

In summary, KRCC will run the program Monday to Friday

- Kinder days being Mon, Wednesday, Thursday & Friday
- Long day care only days being Tuesday
- You can choose for your child to attend either 6 or up to 11-hour sessions as well as a bush kinder session.

### 3-year-old Programs

The 3-year-old program will operate from 7am- 6pm, Mondays to Fridays.

The 3-year-old kindergarten program will run for 15 hours total, on Tuesday, Wednesday and Thursday from 9.00am – 3.00pm and the bush kinder session running on Fridays (3 hour sessions, Times to be confirmed). These session will be run by a degree Qualified ECT.

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**ALL BOOKINGS WILL BE ELIGIBLE FOR CHILDCARE SUBSIDY. WORK/STUDY TEST DOES NOT NEED TO BE MET FOR CHILDREN IN THE YEAR BEFORE SCHOOL (4-year-old Kinder). SUBSIDIES WILL BE BASED ON YOUR COMBINED FAMILY INCOMES.**

**PLEASE CIRCLE HERE IF YOUR FAMILY HAS:**

**HEALTH CARE CARD**

**IDENTIFY AS ABORIOGIONAL OR TORRES STRAIT ISLANDER**

The centre will continue to provide its high quality, play based learning environment. The integrated kindergarten and long day care program will provide an educational program for children in the year prior to school entry. Qualified Early Childhood Teachers and Educators continue to engage children in effective learning, promoting resilience, communication, positive relationships and connections to nature.

Fees for 2022 will be confirmed later in the year.

Days preferred: (please circle) :

Start date: \_\_\_\_\_

<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
9am-3pm	9am-3pm	9am-3pm	9am-3pm	9am-3pm
FULL DAY	FULL DAY	FULL DAY	FULL DAY	FULL DAY

Signature of parent/guardian: \_\_\_\_\_

Date: \_\_\_\_\_